



**REQUEST FOR PROPOSAL (RFP) FOR Supply and Installation of Passbook
Printers**

TENDER NOTICE NUMBER

Tender Ref No: MDCCB/COMPU/57/2022-23 dated: 31-12-2022

The Chief Executive Officer

Head office, post Box No. 14, Market Road, Mandya 571401,
Karnataka State. India

Email: it.sec@mandyadccb.com

Phone: +91 (08232)-226010 /226011.

DISCLAIMER & DISCLOSURE

MDCCBL has prepared this document to give background information to the interested parties for participating in the RFP for Supply and installation of **Printers.**

While MDCCBL has taken due care in the preparation of this RFP document and believe it to be accurate, neither MDCCBL nor any of its authorities, agencies or any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. MDCCBL does not bind itself to accept the lowest or any tender and reserves the right to reject all or any bid or cancel the tender without assigning any reason whatsoever. Please note that the information provided in the RFP is strictly confidential and by accepting this RFP, the interested parties unconditionally undertake, note to, in any manner use any part or the whole of information, directly or indirectly learnt, for any other purpose, other than for conducting work under the ambit of the RFP issued by MDCCBL. The Vendor / Bidder Cannot transfer the Tender Document.

1. TENDER HIGHLIGHTS

Schedule of Bid Submission / Address for Communication:

Starting date for submission of Bid Document	31-12-2022
Last date for Submission of Vendor Queries	02-01-2023
Address for Vendor Queries	it.sec@mandyadccb.com
Last Date and Time for Submission of Tender	07-01-2023. 5.00 p.m
Date & Time for opening of technical & Commercial bid	09-01-2023. 11 am
Address of Correspondence	The Chief Executive Officer Mandya District Co-Operative Central Bank Ltd., Head Office, Post BoxNo.14, Market Road, MANDYA – 571401. Ph: 08232-226010/11 Email: it.sec@mandyadccb.com
Telephone Numbers	08232 226010/11
Application Fees	Rs. 500/- + 18% GST (Rs. 90/-) Total Rs. 590/- (Five hundred and ninety Rupees only) in the form of a demand draft (DD) in favor of "CEO, The Mandya DCC Bank Ltd," payable at Mandya or RTGS/NEFT.

The prospective Bidder may seek any clarification in respect of RFP document in writing or by email at the email address indicated above. During working days between 10.00 AM – 5.30 PM. The queries and clarifications will be entertained of prospective Bidder.

2. ELIGIBILITY CRITERIA FOR BIDDER:

(We need Response from the bidder for each and every points mentioned below)

- i. The Bidder should have a previous experience in similar kind of project. Supported documents to be enclosed.
- ii. All items should be inclusive of all necessary cables/ accessories required to run the system.
- iii. Items are to be supplied and installed at the branches across the Mandya district (Bank will intimate the location later)
- iv. Bidder must have GST certificate (Supported documents to be enclosed)

Note: All documentary evidences/certificates confirming compliance criteria should be part of Technical bid.

3. SCOPE OF WORK

This Request for Proposal (RFP) is being issued by “The Bank” inviting proposals (Technical and Commercial) for supply of Passbook Printers.

A Bidder putting in a Bid under this RFP must be capable of handling all activities related to the supply and installation of Passbook printers for our Bank branches.

Requirement Details:

SI No	Description	Quantity
1	Passbook Printers	14

4. Technical Bid And Commercial Bid

Validity Period of the Bid – 90 Days from the Date of Submission.

For any reason, Commercial bid or any statement indicating Price of any Component should not be kept / mentioned in the Technical Bid. If such information is found in the Technical Bid, the bid will be rejected.

Commercial Bid:

The BIDDER shall mention the Rates, the details of Rate Schedule for all the components of this Tender for which the BIDDER is intending to quote, as per the format given in “**Annexure-4**”

The Commercial Bid must be as per the format provided along with the tender.

If there is any deviation to the format, then the Commercial Bid is liable to be rejected.

TDS as per the rule, if applicable will be deducted from the Amount Payable.

Entire Bids Submission: All Bids Covers shall be addressed to as per the details given in “**Tender Highlights**”.

5. Terms and Conditions:

Payment:

The terms of payment will be as follows:

- a) 100% after Successful installations.

The vendor should strictly follow the Supply and installation & of passbook Printers.

Order Cancellation: The Bank reserves the right to cancel the order in any stage of procurement if the stationery do not meet our requirements specifications/not executing the orders as per our requirements/or not within the time schedule/ for non conformity to any of the conditions intimated to you.

Jurisdiction of Courts: Vendor will abide by all applicable Indian laws and regulations and will obtain(or demonstrate current possession of) any and all permits, licenses, certifications or other approvals that may be required and / or appropriate for performing services hereunder. The laws of India will govern any agreement resulting from this tender. In all matters and disputes arising there under, the appropriate courts at **Mandya in Karnataka state** only shall have the jurisdiction to entertain and try them.

Arbitration: Any controversy, claim, or dispute or difference arising under or pursuant to or touching the contract shall be referred to the sole arbitrator to be appointed by the bank. The award of sole arbitrator shall be final and binding on both the parties under the provisions of the Arbitration and Conciliation Act, 1966 or by statutory modification / re-enactment thereof for the time being in force. Such Arbitration shall be held at bank's head office located in **Mandya in Karnataka State**.

Amendment: At any time prior to the deadline for submission of Bids, the MDCCBL, for any reason, whether, at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bid Document by amendment.

- a. In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, the MDCCBL, at its discretion, may extend the deadline for a reasonable period as decided by the MDCCBL for the submission of Bids.

ANNEXURE -1

BID PROPOSAL PRO FORMA / BID COVERING LETTER

(On the Letter Head of the Bidder – For Technical & Commercial Bids)

Ref No:

Date:

To,

The Chief Executive Officer,

The Mandya District Co-Operative Central Bank Limited,

Post Box No: 14, Market Road,

MANDYA – 571401

Dear Madam / Sir,

We, the undersigned, offer to provide Supply of **Passbook Printers**.

We are fully aware with tender conditions mentioned in this tender document, in accordance with your tender No: Dated:

We are hereby submitting our proposal, which includes this Technical Bid and a Commercial Bid sealed under a separate envelope.

We hereby declare that we have read the instructions/conditions mentioned in this tender document and included in the tender document, and abide by the same. We declare that we are binding on process mentioned in the tender document and the decisions made by “The Mandya District Co-Operative Central Bank Limited,” Mandya.

We hereby declare that all the information and statements made in this proposal are true and accept that any misleading information contained in it

may lead to our disqualification. We confirm that all personnel and/or details named in the tender will be available to undertake the services.

We undertake, if our proposal is accepted, to initiate the services related to the assignment immediately on signing of contract.

We understand you are not bound to accept any Bids and proposal in response to your Tender you receive.

Thanking you,

Yours faithfully,

(Signature/s)

Date:

Seal

Place:

Name:

Designation:

ANNEXURE -2

DETAILS OF THE VEDNOR

SL. NO	PARTICULARS	RESPONSE
1	DETAILS OF THE BIDDER	
A	Name of Bidder	
B	Bidder Head Office and registered office address	
C	Telephone and Fax numbers	
D	Authorized Contact Person of the Bidder: Name: Contact No:	
E	Date of incorporation (Please enclose Bidder Registration Certificate)	
F	Ownership structure (e.g. Proprietorship, Partnership, Pvt. / Pub Ltd Bidder)	
G	Bidder GST registration number (Please enclose supporting document.)	
H	Bidder PAN & TIN number. (Please enclose supporting	
I	Whether direct manufacturer / Developer or authorized dealers of the proposed solution	
J	Quality Certification Please enclose copies of Quality Certificates (ISO/ CMM etc.,) if any.	
K	Whether Vendor had agreement with Consortium to provide solution then please provide agreement copy and Consortium details along with the related documents.	
L	List of Support Centers with addresses and phone numbers	
2	DETAILS OF THE PROJECT Attach separate sheets if required.	
A	Details Of The Project Director & Project Manager/s	

SL. NO	PARTICULARS	RESPONSE
	Name	
	Designation	
	Contact Numbers	
	Email Address	
	Similar Experience in years	
	List of other Team Members	
B	<p>Total Number of employees Supporting the Project-</p> <ul style="list-style-type: none"> ➤ Technical support (Post-Implementation day-to-day Customer Support (field Engineers), Training ➤ Implementation (for Pre-implementation preparatory work, Actual implementation, Guidance, trouble 	

ANNEXURE-3

Technical Specifications of Printers and scanners

1	Passbook Printers: 24 pins Impact Dot Matrix, Serial Impact Bi Directional 585 CPS(10CPI) / 624 cps (12 cpi) Passbook type Vertical and Horizontal: Printer Head Life: MVBF: 7 million lines and above. interface-Serial, Parallel, USB 2.0. with Standard Fonts: OS support: latest version of OS and Servers Warranty: Two years Equivalent Models : Epson PLQ-35/ Equivalent	14
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Note (1) Equivalent Models given for reference only. (2) Required Quantity may vary. (3) Lower Deviations in the specification are not allowed (4) Higher Specification is considerable.

ANNEXURE-4

Commercial Details:

Particulars	Unit Price	GST	Total printer price Inclusive of GST)	Quantity	Total Cost
Passbook printers				14	
TOTAL				14	

Annexure 5

Branch Location Details to be provided to deliver Printer.

- 1) Mandyatq:Thaggahalli
- 2) MalavalliTq:Boppegowdanapura
- 3) MalavalliTq:HadliMegalapura
- 4) MalavalliTq:Hittanahallikoppalu
- 5) MalavalliTq:Yatthambadi
- 6) PandavapuraTq:Bannangadi
- 7) KRPeteTq:Aanegola
- 8) KRPeteTq:Ballenahalli
- 9) KRPeteTq:Thendekere
- 10) K R Pete Tq: Hariharapura
- 11) Head Office, Mandya (4 PBP's)